

Bishops Frome Village Centre

Provision of alcohol – guidance for hirers.

Are you planning to provide alcohol at your event?
Is it a non-licensable or licensable event

The Village Centre is licensed to sell alcohol on the premises from 11.00 to 00.30 Monday to Saturday and 11.00 to 22.30 on Sundays

Hirers

- may not bring alcohol onto the premises without consent
- may operate a bar with permission and a signed hire agreement, at a cost of £25, or get their own TEN
- may request a paid bar facility, run by BFVC, for £25. At the moment this is limited to wine and beer
- may give alcohol away with permission and a signed agreement

LICENSABLE EVENTS

Where alcohol is sold, including where the cost is included in the ticket price, or a “cashless bar” is set up, there are a number of regulations. The behaviour of attendees will reflect on the reputation of the Village Centre.

Those running the bar must

- Where possible keep a register of attendees or at least numbers so that people can be accounted for in the event of an emergency
- Supply free drinking water
- Check ages of people that could be under 18 with photo evidence showing date of birth
- Make sure that under-18s are accompanied by an adult when a bar is in operation
- Make sure that no under-18s are on the premises after 23.00
- Not allow games to encourage irresponsible drinking
- Not allow irresponsible drinks promotions
- Not supply alcohol at less than the permitted price (below cost price)
- Make sure that any of the incidents listed below are logged in the book kept in the bar area and reported to the BFVC Management Committee
 - Crime
 - Complaint
 - Incident of disorder
 - Refusal to supply alcohol
 - Visit by a relevant authority
- Make sure all windows are closed and that everyone is inside by 23.00
- Make sure that waste, bottles, or refuse are not placed outside between 23.00 and 08.00
- Make sure attendees respect the needs of local residents when leaving.

Do take note that

Where hirers who are selling alcohol are provided with a written summary of their responsibilities in relation to the sale of alcohol, any breach of the Licensing Act 3003 is likely to treat the Management Committee as having taken adequate steps to avoid liability to prosecution. Therefore if a licensing offence is committed the responsibility for any breach of the act is likely to be with the hirer.

If you have any questions, please contact us at bishfromecentre@aol.com, or contact Tony Davis on 01885 490394